



Job Posting Request Form

Company Name

Trinity Christian Academy

Position Title

Lead PreSchool Teacher

Job Description

Qualifications:1.Must display passion regarding the growth and development of the children while in the care of the Academy.2.Must have experience in leading a classroom and creating educational lesson plans.3.Must have experience working in a licensed child care facility.4.Must have an Associate degree in Early Childhood Education or Child Development or a CDA or shall have 3 semester hours or 4.5 CEUs in infant/toddler development and care practices within 6 months of hire.5.College degree preferred6.Must be flexible regarding work schedule and hours7.Must be at least 18 years of age.8.Must pass a comprehensive background check.9.Infant/Child CPR and First Aid certification (Preferred)10.Excellent Leadership, Organizational and Interpersonal Skills.11.High Energy and the ability to work well with others(Director, staff, children, and parents)and to foster a team environment.Duties and Responsibilities:1.Meet regularly with Assistant Teacher(s) to develop weekly plans and activities.2.Meet with Director to review curriculum plans and activities and evaluate program' self effectiveness.3.Maintain responsibility for assisting with the implementation of developmental,behavioral, and sensory screenings mandated by regulations and performance standards.4.Maintain records on each child's progress and development.5.Attend all staff meetings and in-services provided at the Academy.6.Set up and maintain well-organized, safe and attractive classroom environment conducive to the optimal growth and development of children.7.Develop a positive relationship with each child and promote the development of self-esteem and self-discipline.8.Observe each child daily to assess skills, interests and needs and use

this information to facilitate learning and growth.9.Conduct parent conferences.10.Establish a positive relationship with each child’s family and share information about the child’s day at the Academy.11.Help parents to understand the curriculum and find ways to involve parents in the daily program.12.Keep abreast of current knowledge in the field of Early Childhood Education

Contact Name

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What type of job is this?

Full Time

Position Opening Date

Monday, August 24, 2020

Position Closing Date

Saturday, August 21, 2021

Compensation

Compensation:This is a salaried position, Negotiable,Paid Holidays- Seven Annually, Vacation 1week after one year and 2 weeks after two years, 403BRetirement Program

PDF attachment of job details

